

REGISTRATION POLICY

The Belfast Free Library is open to all people. Library material and services are available free to everyone for on-premises reference, browsing, or reading.

- **ELIGIBILITY FOR LIBRARY CARDS**

Library cards are available free to all residents of Belfast, taxpayers to the City of Belfast, and youth 18 years of age and under who reside in Waldo County.

All other individuals may purchase a one-year card for \$35.00 or a six-month card for \$20.00.

- **CHILDREN'S CARDS**

Youth 18 years of age and under who live in Waldo County are eligible for a free children's card.

- **GROUP OR INSTITUTIONAL CARDS**

A group or institutional card may be issued when an application has been approved by the Library Director.

- **LOST CARDS**

Borrowers agree to report the loss of a card at once.

- **ELIGIBILITY TO BORROW**

Individuals presenting a valid borrower's card issued by the Belfast Free Library are eligible to borrow materials, providing the account is in good standing.

- **CORRECT CONTACT INFORMATION**

Patrons are responsible for notifying the library of any changes in name, address, email address, or telephone number. Overdue notices returned to the library due to incorrect contact information may lead to a restriction on the library card until corrections are made.

- **ADDRESS VERIFICATION**

Proof of residency is required before adult library cards can be issued. A residential street address is needed; a post office box is not sufficient.

Proof of residency may be made through a municipal tax bill or other service bill, driver's license, report card, canceled piece of mail, passport, or other evidence.